

Số: 492/TCCB-ĐTBD  
V/v thông báo Học bổng  
Chương trình mời các nhà lãnh  
đạo trẻ năm 2022

Hà Nội, ngày 15 tháng 9 năm 2022

Kính gửi: Thủ trưởng các đơn vị thuộc Bộ

Thực hiện ý kiến chỉ đạo của Lãnh đạo Bộ, Vụ Tổ chức cán bộ thông báo “Chương trình học bổng dành cho các nhà lãnh đạo trẻ (YLP)” (khóa luật pháp) do Chính phủ Nhật Bản tài trợ năm 2022, cụ thể như sau:

**1. Chương trình mời các nhà lãnh đạo trẻ** là chương trình học bổng đào tạo Thạc sỹ Luật tại Khoa luật sau đại học Đại học Kyushu, Nhật Bản (tỉnh Fukuoka) trong thời gian 01 năm kể từ tháng 10/2023 đến tháng 9/2024 cho những người cần được bồi dưỡng để trở thành những nhà lãnh đạo tại các nước trong tương lai. Chương trình học sẽ được tiến hành hoàn toàn bằng tiếng Anh.

**2. Tiêu chuẩn dự tuyển**

- Đã có bằng cử nhân Luật.
- Tuổi dưới 40 (tính đến ngày 01/10/2023).
- Trình độ tiếng Anh tối thiểu là TOEFL-iBT 80, IELTS Academic 6.0 hoặc tương đương.
- Có ít nhất 04 năm kinh nghiệm làm việc với tư cách là chuyên viên chính thức tính tại cơ quan hành chính tính đến thời điểm nộp hồ sơ.
- Có sức khỏe tốt.
- Công chức, viên chức ngoài các điều kiện, tiêu chuẩn của học bổng nêu trên cần đáp ứng các điều kiện, tiêu chuẩn theo quy định tại Nghị định số 101/2017/NĐ-CP ngày 01/9/2017 của Chính phủ về đào tạo, bồi dưỡng cán bộ, công chức, viên chức.

**3. Thời hạn nộp hồ sơ: 04/11/2022.**

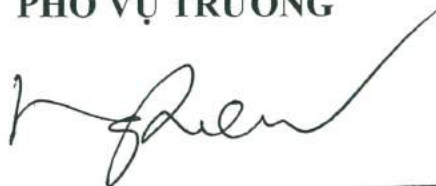
Căn cứ Quy chế đào tạo, bồi dưỡng công chức, viên chức Bộ Tư pháp; các điều kiện, tiêu chuẩn của chương trình học bổng nêu trên, Vụ Tổ chức cán bộ đề nghị Thủ trưởng các đơn vị thuộc Bộ thông báo rộng rãi tới toàn thể công chức, viên chức của đơn vị (*đề nghị Tổng cục Thi hành án dân sự thông báo tới Hệ thống thi hành án dân sự theo quy định*). Nếu đơn vị có nhu cầu cử công chức, viên chức dự tuyển khóa đào tạo, đề nghị gửi Công văn giới thiệu kèm đơn dự tuyển và chứng chỉ tiếng Anh của ứng viên về Vụ Tổ chức cán bộ **trước ngày 21/10/2022** để Vụ tổng hợp, báo cáo Lãnh đạo Bộ xem xét, quyết định hoặc Thủ trưởng đơn vị xem xét, chọn cử công chức, viên chức đi dự tuyển theo phân cấp./.

Tham khảo thông tin chi tiết về khóa học tại website:  
<http://www.law.kyushu-u.ac.jp/programs/english/html/programs-admissions/academic-programs/ylp-ll-m/>

**Nơi nhận:**

- Như trên;
- Vụ trưởng (đề b/cáo);
- Công thông tin điện tử Bộ Tư pháp;
- Lưu: VT, ĐTBĐ.

**KT. VỤ TRƯỞNG  
PHÓ VỤ TRƯỞNG**



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**Nguyễn Đỗ Kiên**



Vụ TCCB Hợp báo 9/9/2022

Embassy of Japan  
Hanoi  
J.F.789/2022



Đại sứ quán Nhật Bản tại Việt Nam xin kính chào Quý Cơ quan và trân trọng thông báo về việc tuyển chọn lưu học sinh “Chương trình học bổng dành cho lãnh đạo trẻ (YLP)” của Chính phủ Nhật Bản năm 2023 (khóa luật pháp) như sau:

1. Mục đích

(1) Chương trình này dành cho những người cần được bồi dưỡng để trở thành những nhà lãnh đạo tại các nước trong tương lai, tạo cơ hội sang Nhật Bản học khóa thạc sỹ tại Khoa luật sau đại học Đại học Kyushu (Kyushu University, Graduate School of Law).

(2) Thời gian lưu học: 1 năm từ tháng 10 năm 2023 đến tháng 9 năm 2024

(3) Chương trình học được tiến hành hoàn toàn bằng tiếng Anh

2. Tư cách và điều kiện tham dự

(1) Đọc kỹ “Hướng dẫn tuyển sinh” để hiểu về nội dung tuyển sinh của khóa học và chương trình học.

(2) Đặc biệt lưu ý về điều kiện tham dự dưới đây:

① Về nguyên tắc dưới 40 tuổi tính đến thời điểm ngày 1 tháng 10 năm 2023 (những người sinh sau ngày 2 tháng 10 năm 1983)

② Có trên 4 năm kinh nghiệm làm việc với tư cách là chuyên viên chính thức tại cơ quan hành chính tính đến thời điểm nộp hồ sơ.

③ Có năng lực tiếng Anh TOEFL iBT 80 điểm trở lên hoặc IELTS Academic 6.0 trở lên.

3. Những hỗ trợ dành cho lưu học sinh YLP (năm 2023)

(1) Học bổng: 242.000 Yên/ tháng (dự kiến)

(2) Học phí: được miễn hoàn toàn học phí, phí nhập học, phí kiểm tra

(3) Phí sang Nhật Bản và trở về nước: được cấp vé máy bay

4. Cách thức tuyển chọn

(1) Các cơ quan tiến cử thông báo, tuyển chọn ứng viên và tiến cử đến Đại sứ quán Nhật Bản trước ngày 4 tháng 11 năm 2022 (thứ sáu). Trong trường hợp có nhiều ứng viên, cần sắp xếp danh sách theo thứ tự ưu tiên khi tiến cử.

(2) Trường đại học tiếp nhận sẽ tiến hành tuyển chọn vòng 1 (thi vấn đáp) tại Đại sứ quán Nhật Bản (tháng 1 ~ tháng 3 năm 2023)

Kp: B2 Kich  
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Phy at BoeB  
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13/9/2022

(3) Sau vòng tuyển chọn 2 tại Nhật Bản (tháng 4 năm 2023), kết quả tuyển chọn cuối cùng sẽ được quyết định (tháng 5 năm 2023). Ứng viên không cần sang Nhật Bản để dự thi vòng 2.

5. Thông tin tham khảo:

Thông tin về khóa học, xin tham khảo trên trang web dưới đây:

Kyushu University, Graduate School of Law

<http://www.law.kyushu-u.ac.jp/programs/english/html/programs-admissions/academic-programs/ylp-ll-m/>

6. Những điểm cần lưu ý:

Phía Nhật Bản không chấp nhận hồ sơ thí sinh thiếu những giấy tờ và số bộ cần thiết như trong “Hướng dẫn tuyển sinh” hoặc khai không chính xác, vì vậy đề nghị Quý Cơ quan thông báo để các thí sinh đọc kỹ “Hướng dẫn tuyển sinh”, khai chính xác và chuẩn bị đủ hồ sơ, Quý Cơ quan kiểm tra lại lần cuối trước khi tiến cử lên Đại sứ quán Nhật Bản.

Nhân dịp này, Đại sứ quán Nhật Bản xin gửi tới Quý Cơ quan lời chào trân trọng.

Hà Nội, ngày 07 tháng 09 năm 2022



Kính gửi: - Bộ Tài chính Việt Nam  
- Bộ Công thương Việt Nam  
- Bộ Tư pháp Việt Nam  
- Ngân hàng Nhà nước Việt Nam  
- Bộ Công An Việt Nam

## THÔNG BÁO TUYỂN SINH “HỌC BỔNG DÀNH CHO LÃNH ĐẠO TRẺ (YLP)” CỦA CHÍNH PHỦ NHẬT BẢN NĂM 2023

Đại sứ quán Nhật Bản tại Việt Nam

Hướng dẫn tuyển sinh, đơn xin cấp học bổng vv.. của “Học bổng dành cho lãnh đạo trẻ (YLP)” của Chính phủ Nhật Bản năm 2023 được đăng tải trên trang web của Bộ Giáo dục Khoa học Công nghệ Nhật Bản và Đại sứ quán Nhật Bản tại Việt Nam. Các ứng viên mong muốn đăng ký học bổng này tự tải về các hồ sơ cần thiết theo địa chỉ URL dưới đây.

- Bộ Giáo dục Khoa học Công nghệ Nhật Bản

<https://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/sdetail02/1374094.htm>

- Đại sứ quán Nhật Bản tại Việt Nam

Tiếng Nhật : [https://www.vn.emb-japan.go.jp/itpr\\_ja/2023YLP\\_jp.html](https://www.vn.emb-japan.go.jp/itpr_ja/2023YLP_jp.html)

Tiếng Việt : [https://www.vn.emb-japan.go.jp/itpr\\_ja/2023YLP\\_vn.html](https://www.vn.emb-japan.go.jp/itpr_ja/2023YLP_vn.html)



## Outline of Young Leaders' Program

### 1. Objectives

The Young Leaders' Program (YLP) is one of the Japanese Government (MEXT) Scholarship Programs commenced in 2001. YLP aims to contribute to cultivate future national leaders in Asian and other countries, moreover, to contribute to establish friendly relationship among various countries and to improve policy planning activities by forming a network among national leaders through deepening their understanding of Japan.

### 2. Eligible Countries and Participants

Young public administrators, business managers and legal professionals who are expected to play active roles as future national leaders in Asian and other countries have an eligibility to apply for the YLP program. (See below 3 for Courses, Host Universities and details about eligible participants.)

### 3. Courses and Host Universities

There are five courses in the YLP Program (Government, Local Governance, Business Administration, Law and Healthcare Administration). All courses commence in September or October, and offer a one-year master's program conducted in English. Students who complete the course are awarded a Master's Degree. The host universities of the courses are as follows:

Courses	Host Universities	Number of Accepted Students Per Year	Eligible Participants (Professional Experience*)
School of Government	National Graduate Institute for Policy Studies (GRIPS)	20	Those who have at least 3 years of full-time work experience (preferably 5 years or more) in public administration
School of Local Governance	National Graduate Institute for Policy Studies (GRIPS)	10	Those who have at least 3 years of full-time work experience (preferably 5 years or more) in public administration
Business Administration	Hitotsubashi University	15	Entrepreneurs, business managers and public officials who have at least 2 years of full-time work experience
Law	Kyushu University	15	Those who have at least 4 years of work experience in a law office or in the legal section of a company or government department
Healthcare Administration	Nagoya University	10	Those who have at least 5 years of full time working experience in healthcare fields in public sector at government department

\* Please find more details about eligibility of applicants from the Application Guidelines of each course.

### 4. Recruitment and Selection

The recruitment of applicants and nomination of candidates to the Embassy of Japan are conducted by the recommending institutions (\*). Subsequently, the selection is conducted in the following process.

- (1) First screening by the host universities (through document screening and interview)
- (2) Second screening by the YLP Committee established by MEXT
- (3) Finalization of selection results by MEXT

(\* Roles of Recommending Institutions

Recommending institutions are government bodies and relevant organizations in the eligible countries qualified by MEXT to take roles of recruitment and nomination of candidates to the YLP program. MEXT also designates courses of which each recommending institution can nominate candidates. The roles of recommending institutions in the process of recruitment and nomination are as follows (See 'GUIDELINES FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2023: YOUNG LEADERS' PROGRAM (YLP) STUDENTS' for more details.):

- Notification about the YLP Program and acceptance of applications
- Selection of candidates to be recommended
- Recommendation of candidates to the Embassy of Japan
- Notification of results to candidates

## 5. Return to home country and resumption of work after the scholarship period

In accordance with the objectives of the YLP, after the scholarship period, applicants are expected to make efforts to build friendly relationships among various countries, including Japan, by creating human and intellectual networks among leaders in countries across the world. To this end, applicants should, in principle, return to their home countries by the end of the final month of the scholarship period and resume their work at the recommending authorities or the organization designated by the recommending authorities among others.

## 6. Scholarship Benefits for YLP Students (2023)

- (1) Allowance: 242,000 JPY per month
- (2) Education Fees: Fees for tuition, matriculation and entrance examination are exempted.
- (3) Traveling Costs: Airline tickets from his/her home country to Japan and vice versa are provided.

## 7. Further Information

For more details about recruitment and curriculum guidelines of each course, please find the latest version of the Application Guidelines. Please also see the following websites for details about each course.

- School of Government and School of Local Governance:  
National Graduate Institute for Policy Studies (GRIPS)  
[https://www.grips.ac.jp/en/education/inter\\_programs/leader/](https://www.grips.ac.jp/en/education/inter_programs/leader/)
- Business Administration  
Hitotsubashi University Business School, School of International Corporate Strategy (Hitotsubashi ICS)  
<https://www.ics.hub.hit-u.ac.jp/admissions/mba/financing.html>
- Law

Kyushu University, Graduate School of Law

<http://www.law.kyushu-u.ac.jp/programs/english/html/programs-admissions/academic-programs/ylp-llm/>

○ Healthcare Administration

Nagoya University, Graduate School of Medicine

[https://www.med.nagoya-u.ac.jp/medical\\_E/laboratory/basic-med/social-science/ylp/](https://www.med.nagoya-u.ac.jp/medical_E/laboratory/basic-med/social-science/ylp/)



**GUIDELINES FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2023  
YOUNG LEADERS' PROGRAM (YLP) STUDENTS**

**YEAR-LONG SCHEDULE (PRELIMINARY)**

SCHEDULE	
2022	
Early September	Applications for YLP open.
By Late November	Qualified Institutions recommend candidates to the Embassy of Japan with necessary documents.
2023	
From January to March	The Japanese universities conduct first screening.
April	The YLP Committee in MEXT conducts second screening.
May	MEXT notifies the results through the Embassy to the institutions.
August-September	MEXT provides airline tickets to the grantees through the Embassy.
September-October	Students arrive in Japan.

\*Note: This schedule is preliminary. Detailed schedules will be announced separately through the Embassy of Japan in your country.

**I INFORMATION CONCERNING RECRUITMENT OF STUDENTS**

**1 Number of Scholarship Recipients**

In YLP there are five courses, and each course will accept 10 to 20 students in total. Available courses vary by country.

Depending on the situation of the Japanese Government's budget, the number of students to be accepted and the scholarship conditions could differ from those described in the Application Guidelines of each course.

**2 Important Points on Eligibility Requirements and Application Procedures**

- (1) Applicants must have graduated with excellent grades from a university and be able to study in a Japanese university for one year.
- (2) Applicants must meet all qualifications and requirements stated in the Application Guidelines of each course. The requirements must be observed strictly and any personal exceptions will not be allowed.
- (3) The number of grantees is limited and all candidates will be evaluated comparatively. Therefore, candidates who meet all qualifications still might not be selected. (It is also possible that none of the candidates from your institution will be selected.) Please take this point into consideration when recommending candidates.
- (4) Some students in the past returned to their respective home countries without completing the program due to mental or physical problems. In addition, some students required long-term treatment because they had come to Japan without completely curing infectious diseases such as tuberculosis, hepatitis, typhus, malaria, dysentery, and so on. With due consideration given to the fact that the students will be staying for a long period in a country with a very different environment from that in the home country, please make very sure of the student's medical condition (including past medical history), and try to ensure that any student with an illness requiring treatment receives such treatment before coming to Japan.
- (5) Military personnel or military civilian employees at the time of their arrival in Japan and/or during the period

of the payment of the scholarship are not eligible.

- (6) Additional epidemic prevention measures or program changes can be made depending on the infectious quarantine control measures.

### **3 Notice Method**

Each institution can decide how to notify students about this Scholarship. However, the notification should be done in the most effective way in order to ensure that outstanding students will apply for the Scholarship.

Application Guidelines may be obtained from the Embassy of Japan, or can be downloaded from the MEXT's website: <http://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/sdetail02/1374094.htm>

In addition, applicants should be instructed to seek information about the universities offering YLP courses through their brochures or websites. (Please see the Application Guidelines of each course for the relevant URLs.)

### **4 Acceptance of Application Forms**

Please make sure that applicants observe the application deadline strictly and submit all the necessary documents (including copies of documents). The recommending institution must verify if all application forms are completed correctly and not lacking any necessary documents. Please accept the application forms only when necessary corrections are made by the applicants. On acceptance, please make sure particularly following points.

#### **(1) The language and translations**

Documents must be filled out or written in English. Attach an English translation if they are written in another language.

#### **(2) Documents to be submitted**

##### **(a) Application form**

(i) The prescribed forms of this year must be used for application. Please fill out the forms clearly (especially the applicant's name) and put an application form and all other necessary documents of each applicant together into one envelope.

(ii) In the column of 'Educational Background', please write the names of the schools or institutions that the applicant attended in the spaces of 'Elementary Education', 'Secondary Education' and 'Higher Education' which correspond to the Japanese education system of 'Elementary Education - Elementary School', 'Secondary Education - Lower/Upper Secondary School' and 'Higher Education - Undergraduate/Graduate school'.

\*Note: Please write the exact number of years that the applicant was enrolled in each institution. If an applicant skipped a year in any school or institution, it must be mentioned.

##### **(b) Certified grade transcripts for each academic year**

Transcripts of the certified grades earned by the applicant in all the subjects studied for each academic year at the student's undergraduate and/or graduate schools are necessary (A degree certificate or a graduation certificate simply showing the ranking of the applicant at graduation will not substitute for academic transcripts. The transcripts must show the grade scale applied.). If the transcript is not duplicable, a certified true copy of the original transcript should be submitted. Every year there are many incomplete applications that the original transcripts are not attached or the submitted copies are not verified. Please read the Application Guidelines carefully.



(c) Recommendation letters

Please make sure to issue recommendation letters from your institution for the applicant. There are many cases that such letters are not attached. In a letter, there should be included detailed description of the applicant's personality such as academic ability, motivation for studying in Japan and Japanese language, experience of study abroad.

For 'Recommendation Letter from the applicant's direct superior at work' and 'Recommendation Letter from the applicant's superior at work or supervising professor of the university', only those written on the prescribed forms will be accepted. Please make sure that applicants submit all of two letters.

(d) Certificate of health

Applicants must use the prescribed form and have the doctor fill out all items in the form. Recommending institutions must choose medical institutions for the physical examination.

In the past, some students were affected with illness such as tuberculosis and mental disorder after arriving in Japan even though they have not stated having any illness at the interview conducted by recommending institutions. Please take this fact into account when you interview and examine applicants. Please mention in the recommendation letter when there are applicants with disabilities and need special care to study in Japan.

(e) Graduation certificate (English translation must be attached)

A graduation certificate from graduate and/or undergraduate schools must be submitted. Every year there are many incomplete applications that the original transcripts are not attached or the submitted copies are not verified. Please read the Application Guidelines carefully.

(f) An essay of 3 pages explaining reason for application and future plans

An essay within 3 pages must be submitted. In the essay the reason for application and applicant's future plans after the completion of YLP must be explained concisely and concretely.

(g) Certificate of English proficiency

Every year there are many cases that certificates are not submitted. Please make sure that applicants submit them.

(3) How to submit application documents

Each applicant's application documents must be submitted in one sealed envelope with the MEXT designated cover sheet attached.

(4) Putting number on the documents

According to the Application Guidelines, applicants are requested to number the documents in the upper right-hand corner. In case this is not done by applicants, the recommending institution should number the documents accordingly.

(5) Incomplete application documents

Application documents not completed fully and correctly or lacking necessary documents will not be accepted. If applicants cannot get any of necessary documents because of the circumstances in their home countries, such documents could be substituted by the ones certified to be true by the issuing authority, the government in their home countries or the Embassy of Japan.



## **5 Applicants Staying in Japan**

Recommending institutions can decide whether they permit exceptionally the application of people already staying in Japan, but applicants living in their home countries have priority over those people. However, those who have been currently enrolled in a Japanese university with a status of residence of "Student" and those who are enrolled or scheduled to be enrolled as a privately financed international student during the period from the beginning of application to the beginning of the scholarship payment are not eligible.

## **II SELECTION OUTLINE**

The candidates to be recommended to MEXT through the Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected in accordance with the following method.

### **1 Method of Selection**

Each recommending institution can use the selection method at their discretion, but is asked to examine accurately each applicant's English ability, personality, reasons for applying, etc. in full consideration with the objectives and characteristics of each course.

### **2 Criteria for Selection**

Candidates must meet the following criteria along with the required qualifications:

- (1) Candidates must have excellent grades and have the ability to study in their desired field;
- (2) Candidates must be physically and mentally healthy (The students who have developed symptoms of mental problems, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan have usually suffered from the same disease in the past. Please take this into consideration.);
- (3) Candidates must have a verifiable identity;
- (4) Candidates must be able to easily adapt to a new environment and a different culture;
- (5) Candidates must have a rich international cultural understanding;
- (6) Candidates must not have Japanese nationality or dual nationality between his/her country and Japan;
- (7) Candidates must not be a military personnel or military civilian employees;
- (8) Candidates must not be currently enrolled in a Japanese university with a visa status of "Student" or enrolled or scheduled to be enrolled as a privately financed international student during the period from the beginning of application to the beginning of the scholarship payment;

Please do not recommend applicants who obviously have difficulty in continuing their studies for the required period of time after coming to Japan (i.e., those who have to do military service, etc.).

## **III RECOMMENDATION OUTLINE**

The nomination of candidates should be made by the recommending institution with their completed application documents by the date designated by the Embassy of Japan. It is the responsibility of the recommending institution to ensure that all necessary documents are provided by the deadline.

In case some of the necessary documents are lacking and need to be submitted later, please make sure to confirm the deadline with the Embassy of Japan. If the document is not submitted by the deadline, or cannot be expected to be ready, it will be considered as "unaccepted" (impossible to recommend).

## IV SELECTION AND ANNOUNCEMENT OF RESULT

### 1 First Screening

The candidates who are recommended by each recommending institution are selected by the universities offering YLP courses in the First Screening. The selection will be based on the submitted documents and a face-to-face or telephone interview. The universities will recommend candidates to the YLP committee established in MEXT, based on the results of the First Screening.

### 2 Second Screening

The YLP committee conducts the Second Screening for the candidates recommended by the universities.

### 3 Announcement of Result

After the Second Screening process, the final selection results will be notified to each recommending institution through the Embassy of Japan. The recommending institutions notify the results to their candidates, and confirm the successful candidates their intention to enroll the accepting university by submitting a designated form of Pledge to the Embassy of Japan.

### 4 No objection is permitted

The recommending institution must explain to the successful candidates that any objection to the decision on the university placement or course will not be accepted when notifying the results.

### 5 In Case of Withdrawal

If a successful candidate expresses withdrawal from this program, the recommending institution asks him/her to contact the Embassy of Japan with the letter containing the reason for withdrawal and his/her signature. The withdrawal will be notified to the accepting university via the Embassy of Japan, the Ministry of Foreign Affairs and MEXT.

### 6 Waiting List

When the number of successful candidates is less than the prescribed number because of withdrawals etc., there is a possibility that candidates on the Waiting List will additionally pass the Selection. The candidates to be put on the Waiting List will be chosen by the YLP committee during the Second Screening, and the YLP committee will not choose any more candidates after the Second Screening.

The accepting university will contact the successful candidates from the Waiting List to confirm their intentions to enroll the university. Once confirmed, the official result will be notified to the recommending institution via the Embassy of Japan.



## V PROCEDURES AFTER SELECTION

Selected students (grantees) may cause various problems after coming to Japan because of their lack of knowledge or misunderstanding of procedures for coming to Japan. Please pay particular attention to the following points. If there are any questions about procedures after selection, please inquire the Embassy of Japan.

### 1 Visa Issuance

A 'Student' visa will be issued by the Embassy of Japan in each grantee's country to the grantee upon his/her application for visa issuance.

\*Please note that nationals of countries designated by the Ministry of Labour, Health and Welfare (MLHW) will be required to submit a TB Clearance Certificate when applying for a visa, when the measurements of the Pre-Entry TB Screening are implemented

(Note) the implementation date of the Pre-Entry TB Screening is to be scheduled.

### 2 Airline Ticket

- (1) MEXT stipulates the travel schedule and route, and provides the grantee via the Embassy of Japan an economy-class airline ticket for the flight from the international airport closest to grantee's residence (in principle, the country of nationality) to Narita International Airport or any other international airport used on the normal route to the accepting university. In principle, the address in the country of the grantee's nationality stated in the application form shall be recognized as his/her "residence." However, if the address stated in the form is decided to be changed at the time of departure from his/her country, the new address within his/her home country will be regarded as his/her "residence".
- (2) The provided airline ticket has a fixed date and flight number. Visiting relatives or friends, staying for sightseeing, research or short visit, etc. on the way to Japan are not permitted.
- (3) The departure date and flight are fixed due to hotel arrangements at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements. Therefore, change of the ticket date by the grantee is not permitted.
- (4) The provided airline ticket cannot be transferred to another person, nor can it be exchanged for money. Furthermore, the grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc.
- (5) The airline ticket will only be provided for the grantee. Family members or others who may accompany the grantee to Japan will not receive any travel or other funds.

### 3 Date of Arrival in Japan

- (1) The arrival period will be designated by the accepting university within two weeks before and after the starting date of the course.
- (2) If the grantee intends to arrive in Japan before the arrival period designated by the university, the scholarship for that month will not be paid. In addition, if the student is enrolled after the second day of the month, the student should be informed that the scholarship will not be paid for that month.
- (3) The airline ticket will not be provided to any grantees who intend to come to Japan before/after the designated date by MEXT without permission, and there will be no refund after arrival. The grantee will be treated as a student of this program only after the arrival date designated by MEXT. Therefore, if a grantee intends to come to Japan before the designated date, he/she must bear the responsibility for travel arrangements, entrance procedures and living arrangements after arrival.



- (4) In principle, the change of grantee's arrival date and flight will not be permitted. However, if any change is required due to unavoidable reasons for him/her, please contact MEXT through the Embassy of Japan. In such a case, the grantee must wait for the contact from MEXT after all the procedures including residence arrangements, etc., are rescheduled. In Japan, all courses will begin right after the arrival date. In case of arrival delay, there is a possibility that the acceptance to this program will be revoked.
- (5) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee pays at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, please contact the Embassy of Japan to find out the necessary procedures before departure.

#### **4 Withdrawal or Revocation of Acceptance**

- (1) If a grantee cannot arrive within the designated arrival period, it will be a great hindrance to the grantee's education at the university as well as the research program. In this case, the acceptance to this program might be revoked.
- (2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.
- (3) If a recommending institution sends many grantees that withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institution's participation as a recommending institution will be reconsidered. Therefore, when recommending candidates, please make sure to guide them not to withdraw from the program as much as possible.

#### **5 Students Accompanied by Family Members**

- (1) If a grantee wishes to be accompanied by his/her family members, the recommending institution must ask the grantee to inform it to the accepting university before departure. If the family members wish to accompany the grantee, they must be informed that there will be no increase of the scholarship and no traveling fee for the family members.
- (2) Immigration procedures for the family members will be completely different from those for the grantee. Therefore, please make sure to ask the Embassy of Japan about necessary procedure to obtain the visa for the family members before departure.

#### **6 Guidance before Departure Date**

As the Embassy of Japan will hold an orientation session before departure, the recommending institution must ask the grantees to participate in the orientation.

#### **7 Unavoidable Circumstances**

In the event of unavoidable or unforeseen circumstances, Japanese Government reserves the right to change or cancel the arrival date, scholarship, and contents of the application guidelines here within, at any time before or after notification of the results of the final selection.

Unavoidable Circumstances are defined as events whose effects could not reasonably be prevented or controlled by MEXT or Ministry of Foreign Affairs (including Embassies and Consulate generals of Japan) including but not limited to acts of God, acts of government (including local government, hereafter referred to as government), acts of government authorities (including limitations on travel or immigration enacted by the Japanese government or other foreign countries' government due to the event of infectious disease), compliance with law, regulations or orders, fire, flooding and torrential rain, earthquakes, acts of war (regardless of a declaration of war), revolt, revolution or rebellion, strike, or lockout.